



Project Request / large capital projects

Date: _____

College and department: _____

Project location (if known): _____

Project description \scope of work: _____

How will this project advance the mission of your college or department? _____

How will students and faculty benefit from this project? _____

How will other campus programs (academic or otherwise) be affected by this project? _____

Has funding been identified for this project? _____

Requested by: _____

Department: _____

Phone: _____

Contact: _____

Email: _____

Authorized by:

Dean or Department Head signature

Date: _____