



## **Request for Qualifications – Architects** **GLOBAL CAMPUS INTERIOR RENOVATION**

The University of Arkansas Fayetteville, in accordance with the policies of the Board of Trustees, is soliciting responses from qualified architects for the *Global Campus interior renovation*.

### **PROJECT DESCRIPTION**

Global Campus is a collection of academic and administrative units that manage the university's distance and online educational initiatives. Its current home on the northeast corner of the Fayetteville town square was built in 1981, and was designed by well-known local architect Warren D. Segraves & Associates. Global Campus was originally called the Center for Continuing Education, but was renamed in 2008 as its mission expanded to include support for new teaching technologies and online instruction, including the university's new online degree programs.

The scope of this project is a renovation of the fourth and fifth floors of the building, which were originally designed as flexible conference and meeting spaces. With Global Campus's change in mission, these spaces are no longer as originally envisioned. In their place, the project will create workspaces for faculty developing online course content and for staff who manage and facilitate online courses, as well as a studio and support space for the Global Campus media services team. The space should create an efficient, collegial, and technologically up-to-date working environment for the faculty and staff.

The total project cost is currently estimated from \$2 million to \$2.9 million. The estimated design and construction timeline is 19 months, and the estimated project cost anticipates construction will begin November 2016. The proposed interior renovation will be fully commissioned and constructed to the equivalent of LEED Silver or Green Globes Two Globes.

Architects and consultants will work with a university building committee, an independent third-party commissioning agent, and Facilities Management to advance overall site and campus master planning principles, as well as sustainability initiatives. For general campus planning and standards information, visit <http://planning.uark.edu>.

## SUBMISSION

**The deadline for responses is 1:00 PM local time on Monday, December 14, 2015.**

All respondents will be notified of the results by EMAIL, so please provide accurate contact information.

**Address ten (10) copies of responses to:** Todd Furgason, campus planner  
University of Arkansas  
Facilities Management Planning and Design  
521 S. Razorback Road, FAMA C-100  
Fayetteville, AR 72701

Statements of Qualification will be reviewed by a selection committee using a standardized *Design Services Shortlist Evaluation* form. This form is available for download at <http://planning.uark.edu/rfq>.

Written responses should include:

1. Proof of licensure or eligibility:

*Architects:* All firms shall be licensed, or eligible for licensure, in the State of Arkansas. Eligible firms not currently licensed must send a letter to the Arkansas State Board of Architects (501-682-3171/501-682-3172 fax) stating their intent to respond to an RFQ issued by the University of Arkansas. Please include project name, submittal date, and proof of valid NCARB certification in the letter. Consulting and joint venture firms are also required to be licensed by the Arkansas State Board of Architects. Notification to the State Board must be made PRIOR to responding to this solicitation, and **A COPY OF EITHER A VALID ARKANSAS LICENSE OR THE QUALIFYING LETTER FOR ALL TEAM MEMBER FIRMS MUST BE INCLUDED WITH ALL SUBMITTALS.** The final selected firm(s) will have 30 days to make application for corporate licensure after they are awarded the contract.

*Landscape Architects:* All firms shall be licensed by the Arkansas State Board of Architects, Landscape Architects, and Interior Designers. **A COPY A VALID ARKANSAS LICENSE MUST BE INCLUDED WITH THE SUBMITTAL.**

*Civil Engineers:* All engineers shall hold individual licenses in the State of Arkansas, and all engineering firms shall hold a valid Certificate of Authorization (COA) issued by the Arkansas State Board of Licensure for Professional Engineers and Professional Surveyors. Joint venture firms are also required to hold a COA. **A COPY OF A VALID ARKANSAS CERTIFICATE OF AUTHORIZATION MUST BE INCLUDED WITH THE SUBMITTAL.**

2. Organizational chart for design team and all consultants

3. Specific project experience (within the past five years) with office workspaces and conference spaces and media studios (television, etc.) and their spatial, acoustical, and technological requirements
4. Current office size, personnel description, and workload
5. Proof of current professional liability insurance coverage (\$1,000,000 minimum required)
6. Prior experience constructing projects under nationally-recognized sustainable rating systems
7. Prior experience with fully commissioned projects
8. Projects currently under contract with state agencies or educational facilities
9. Statement of diversity in the workforce, if applicable
10. Certificate of women-owned or minority-owned business, if applicable

Professional Services Required:

PROGRAMMING, FEASIBILITY ASSESSMENTS, COST ESTIMATING, SCHEMATIC DESIGN, GRAPHIC PRESENTATION, DESIGN DEVELOPMENT, CONSTRUCTION DOCUMENTS, BIDDING, CONSTRUCTION ADMINISTRATION, AND PROJECT CLOSEOUT.

## LOCATION

Global Campus is located at Center Street and East Avenue on the northeast corner of the Fayetteville town square.

