

INVITATION TO BID
Section 00 1300

Polk Stanley Wilcox Architects
509 W. Spring Street, Ste. 150
Fayetteville, AR 72701
(479) 444-0473

FOWLER HOUSE GARDEN AND CONSERVATORY
UNIVERSITY OF ARKANSAS, FAYETTEVILLE, AR

1. You are invited to bid on a General Contract for the **Fowler House Garden and Conservatory**, University of Arkansas, Fayetteville, Arkansas, for the Board of Trustees of the University of Arkansas acting for and on behalf of the University of Arkansas at Fayetteville, hereinafter termed Owner. The bids shall be on a lump sum basis.
2. There will be pre-bid conference held at 9:00 AM local time on Thursday June 11, 2015 at Facilities Management Main Conference Room, 521 Razorback Road, University of Arkansas, Fayetteville, AR 72701. The University reserves the right to schedule additional meetings if it determines them to be in its best interests.
3. The Owner will receive bids until 2:00 PM local time on Tuesday, June 30, 2015. Bids may be mailed or delivered to University of Arkansas Procurement Department, 321 Administration Building, University of Arkansas, Fayetteville, AR 72701, to the attention of James Ezell. Bids received after this time will not be accepted. Bids will be publicly opened and read aloud at the time and date mentioned. Interested parties are welcome to attend.
4. The Owner, unless designated to another entity, supervises the bidding and awarding of all construction contracts, approves contracts, change orders, and requests for payment and ensures that on-site inspections are accomplished.
5. Contract documents may be examined at the office of the Design Professional or the plan rooms listed below:

FAYETTEVILLE

Southern Reprographics
2905 Point Circle
Fayetteville, AR
(877) 582-4022 or (479) 582-4022

BENTONVILLE

A&B DigiPlan
3204 SE Moberly Lane
Bentonville, AR 72712
(479) 271-7922

6. Prime bidders may obtain one complete set of contract documents from Southern Reprographics, 2905 Point Circle, Fayetteville, AR, 1-877-582-4022 or 1-479-582-4021, by depositing a check in the amount of \$150.00, payable to Polk Stanley Wilcox. Deposits will be refunded to prime bidders who return contract documents in good condition within 10 days after bid opening. Prime bidders requiring additional sets and sub-bidders may purchase contract documents from Southern Reprographics.

7. Obtaining contract documents through any source other than the Design Professional listed above or his representative(s) is not advisable due to the risks of receiving incomplete or inaccurate information, and the bidder runs the risk of basing bidder's proposal on such information. The documents obtained through the Architect or his representative(s) are considered the official version and take precedence if any discrepancies occur.
 - 8. Bid Security in the amount of five percent (5%) of the bid must accompany each bid in excess of \$ 20,000.00 in accordance with the Instructions to Bidders.**
 9. Bidders are hereby notified that any bidder who desires to enter into contract for this work must comply with disclosure requirements pursuant to Governor Executive Order 98-04. Submission to the owner of completed disclosure forms will be a condition of the contract. The owner cannot enter into any contract that does not obligate the contractor to require the submission of disclosure forms for subcontractors.
 - 10. Bidders are hereby notified that Arkansas Department of Labor Prevailing Wages Rates will apply.**
 11. The Owner reserves the right to reject any and all bids and to waive any formalities.
 12. This invitation does not commit the owner to pay any cost incurred in the preparation of bids.
 - 13. Bidders shall conform to the requirements of the Arkansas licensing laws and regulations for contractors, and shall be licensed before his bid is submitted unless the project is federally funded and therefore excepted by Ark. Code Ann. §17-25-315.**
- There shall be only one bid submitted per State Contractors license. Bidders will be required to indicate license number on bid form beneath signature when bidding \$ 20,000.00 or more.**
14. Pursuant to Ark. Code Ann. § 22-9-203, the State encourages all small and minority business enterprises to submit bids for capital improvements. Encouragement is also made to all general contractors that, in the event they subcontract portions of their work, consideration be given to the identified groups.