

INVITATION TO BID
Section 00 13 00

SCM Architects PLLC
10411 West Markham, Suite 220
Little Rock, Arkansas 72205-1410
501-224-3055

University of Arkansas
Humphreys Hall
Restroom Renovations
195 N. McIlroy Avenue
Fayetteville, Arkansas 72701

1. You are invited to bid on a General Contract for the Humphreys Hall Bathroom Renovations located at 195 N. McIlroy Avenue for the Board of Trustees of the University of Arkansas acting for and on behalf of the University of Arkansas at Fayetteville, hereinafter termed Owner. The bids shall be on a lump sum basis.
2. There will be Pre-Bid Conference held at the Main Conference Room, Room A103, in the Facilities Management (FAMA) building located at 521 S. Razorback Road, Fayetteville, Arkansas on April 16, 2013 at 10am local time. The University reserves the right to schedule additional meetings, if it determines them to be in its best interests.
3. The Owner will receive bids until 2 p.m., local time, April 23, 2013. Bids may be mailed or delivered to the University of Arkansas at Fayetteville, University Administration Building (ADMN) room 321, located at 1125 West Maple Street, Fayetteville, Arkansas 72701, hereinafter termed the University of Arkansas. Bids received after this time will not be accepted. Bids will be publicly opened and read aloud at the time and date mentioned. Interested parties are invited to attend.
4. The Owner, unless designated to another entity, supervises the bidding and awarding of all construction contracts, approves contracts, change orders, requests for payment and ensures that on-site inspections are accomplished.
5. Contract documents may be examined at the office of the Design Professional (SCM Architects PLLC, 10411 West Markham, Suite 220 Little Rock, Arkansas 72205 (501) 224-3055) or the plan rooms listed below:

MHC Dodge Plans
3315 Central Ave.
Hot Springs, AR 71913
(501) 321-2956

Southern Reprographics
2905 Point Circle
Fayetteville, Arkansas 72704
(479) 582-4022 or (877) 582-4022

Northwest Arkansas Planning Room
200 South Bloomington Street, Suite G.
Lowell, Arkansas 72745
(479) 750-7704 Fax (479) 750-7709

6. A complete set of contract documents may be obtained from SCM Architects PLLC 10411 West Markham, Suite 220 Little Rock, Arkansas 501-224-3055 Fax: 501-224-6934; plans will be *distributed* by Southern Reprographics, 901 West Seventh Street, Little Rock, Arkansas 72201 upon requests by SCM Architects PLLC. Obtaining contract documents through any source other than the Design Professional listed above, or his representative(s) is not advisable due to the risks of receiving incomplete or inaccurate information, and the bidder runs the risk of basing bidder's proposal on such information. The documents obtained through the Architect or his representative(s) are considered the official version and take precedence if any discrepancies occur. General Contractors may obtain up to 5 sets of contract documents from Southern Reprographics after depositing a check in the amount of \$100.00 per set payable to SCM Architects PLLC. Deposits will be refunded

to general contractors who return the contract documents in good condition with no markings to SCM Architects within 10 days of the bid opening. Prime contractors requiring additional sets, sub contractors and suppliers may purchase contract documents directly through Southern Reprographics. Prime contractors or subcontractors may purchase a CD of contract documents from SCM Architects PLLC for \$75. Only complete sets of contract documents will be distributed by SCM Architects PLLC or Southern Reprographics. It is the sole responsibility of each subcontractor and each bidder to verify that their bid is based on a complete set of construction documents including all addenda.

7. Obtaining contract documents through any source other than the Design Professional listed above, or his representative(s) is not advisable due to the risks of receiving incomplete or inaccurate information, and the bidder runs the risk of basing bidder's proposal on such information. The documents obtained through the Architect or his representative(s) are considered the official version and take precedence if any discrepancies occur.
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9. **Bid Security in the amount of five percent (5%) of the bid must accompany each bid in excess of \$ 20,000.00 in accordance with the Instructions to Bidders.**
10. Bidders are hereby notified that any bidder who desires to enter into Contract for this work must comply with disclosure requirements pursuant to Governor Executive Order 98-04. Submission to the Owner of completed Disclosure forms will be a condition of the Contract. The Owner cannot enter into any contract, which does not obligate the contractor to require the submission of Disclosure forms for subcontractors.
11. Bidders are hereby notified that Arkansas Department of Labor Prevailing Wages Rates will apply.
12. The Owner reserves the right to reject any and all bids, and to waive any formalities.
13. This invitation does not commit the Owner to pay any cost incurred in the preparation of bids.
14. **Bidders shall conform to the requirements of the Arkansas licensing laws and regulations for contractors, and shall be licensed before his bid is submitted unless the project is federally funded and therefore excepted by Ark. Code Ann. §17-25-315. There shall be only one bid submitted per State Contractors license. Bidders will be required to indicate license number on bid form beneath signature when bidding \$ 20,000.00 or more.**
15. Pursuant to Ark. Code Ann. § 22-9-203, the State encourages all small and minority business enterprises to submit bids for capital improvements. Encouragement is also made to all general contractors that in the event they subcontract portions of their work, consideration be given to the identified groups.